



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

Please note that this checklist information and other instructions may change. Please refer back to the ADHS website for the most current information.

As per, A.A.C. R9-17-309, with the exception of complaint inspections, an onsite inspection of a dispensary or the dispensary’s cultivation site shall occur at a date and time agreed to by the dispensary and the Department that is no later than 5 business days after the date the Department submits a written request to the dispensary to schedule the certification or compliance inspection, unless the Department agrees to a later date and time.

Please review this checklist **prior to** the inspection of your dispensary, and if applicable, your dispensary’s cultivation site. An inspection conducted by the Arizona Department of Health Services at a dispensary, and if applicable, a dispensary’s cultivation site will include a review of the following items:

Administration (R9-17-310)	
<input type="checkbox"/> A. The dispensary:	
<input type="checkbox"/> 1. Ensures that the dispensary is operating and available to dispense medical marijuana to qualifying patients and designated caregivers at least 30 hours weekly between the hours of 7:00 a.m. and 10:00 p.m.	
<input type="checkbox"/> 2. Has developed, documented, and implemented policies and procedures regarding:	
<input type="checkbox"/> a. Job descriptions and employment contracts, including:	<input type="checkbox"/> i. Personnel duties, authority, responsibilities, and qualifications; <input type="checkbox"/> ii. Personnel supervision; <input type="checkbox"/> iii. Training in and adherence to confidentiality requirements; <input type="checkbox"/> iv. Periodic performance evaluations; and <input type="checkbox"/> v. Disciplinary actions;
<input type="checkbox"/> b. Business records, such as a manual or computerized records of assets and liabilities, monetary transactions, journals, ledgers, and supporting documents, including agreements, checks, invoices, and vouchers;	
<input type="checkbox"/> c. Inventory control, including:	<input type="checkbox"/> i. Tracking; <input type="checkbox"/> ii. Packaging; <input type="checkbox"/> iii. Accepting marijuana from qualifying patients and designated caregivers; <input type="checkbox"/> iv. Acquiring marijuana from other dispensaries; and <input type="checkbox"/> v. Disposing of unusable marijuana, which may include submitting any unusable marijuana to a local law enforcement agency;
<input type="checkbox"/> d. Qualifying patient records, including purchases, denials of sale, any delivery options, confidentiality, and retention;	
<input type="checkbox"/> e. Patient education and support:	<input type="checkbox"/> i. Availability of different strains of marijuana and the effects of the different strains; <input type="checkbox"/> ii. Information about purported effectiveness of various methods, forms, and routes of medical marijuana administration; <input type="checkbox"/> iii. Methods of tracking the effects on a qualifying patient of different strains and forms of marijuana; and <input type="checkbox"/> iv. Prohibition on the smoking of medical marijuana in public places;
<input type="checkbox"/> 3. Maintains copies of the policies and procedures at the dispensary and provides copies to the Department for review upon request;	
<input type="checkbox"/> 4. Reviews dispensary policies and procedures at least once every 12 months from the issue date of the dispensary registration certificate and update as needed;	
<input type="checkbox"/> 5. Employs or contracts with a medical director;	



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

<input type="checkbox"/> 6. Ensures that each dispensary agent has the dispensary agent's registry identification card in the dispensary agent's immediate possession when the dispensary agent:
<input type="checkbox"/> a. Is working or providing volunteer services at the dispensary or the dispensary's cultivation site, or
<input type="checkbox"/> b. Is transporting marijuana for the dispensary;
<input type="checkbox"/> 7. Ensures that a dispensary agent accompanies any individual other than another dispensary agent associated with the dispensary when the individual is present in the enclosed, locked facility where marijuana is cultivated by the dispensary;
<input type="checkbox"/> 8. Does not allow an individual who does not possess a dispensary agent registry identification card issued under the dispensary registration certificate to:
<input type="checkbox"/> a. Serve as a principal officer or board member for the dispensary,
<input type="checkbox"/> b. Serve as the medical director for the dispensary;
<input type="checkbox"/> c. Be employed by the dispensary, or
<input type="checkbox"/> d. Provide volunteer services at or on behalf of the dispensary;
<input type="checkbox"/> 9. Provides written notice to the Department, including the date of the event within ten working days after the date, when a dispensary agent no longer:
<input type="checkbox"/> a. Serves as a principal officer or board member for the dispensary;
<input type="checkbox"/> b. Serves as the medical director for the dispensary,
<input type="checkbox"/> c. Is employed by the dispensary, or
<input type="checkbox"/> d. Provides volunteer services at or on behalf of the dispensary;
<input type="checkbox"/> 10. Documents and reports any loss or theft of marijuana from the dispensary to the appropriate law enforcement agency;
<input type="checkbox"/> 11. Maintains copies of any documentation required in this Chapter for at least 12 months after the date on the documentation and provide copies of the documentation to the Department for review upon request;
<input type="checkbox"/> 12. Posts the following information in a place that can be viewed by the individuals entering the dispensary;
<input type="checkbox"/> a. If applicable, the dispensary's approval to operate,
<input type="checkbox"/> b. The dispensary's registration certificate,
<input type="checkbox"/> c. The name of the dispensary's medical director and the medical director's license number on a sign at least 20 centimeters by 30 centimeters, and
<input type="checkbox"/> d. The hours of operation during which the dispensary will dispense medical marijuana to qualifying patient or a designated caregiver;
<input type="checkbox"/> 13. Does not lend any part of the dispensary's income or property without receiving adequate security and a reasonable rate of interest;
<input type="checkbox"/> 14. Does not purchase property for more than adequate consideration in money or cash equivalent;
<input type="checkbox"/> 15. Does not pay compensation for salaries or other compensation for personal services that is in excess of a reasonable allowance;
<input type="checkbox"/> 16. Does not sell any part of the dispensary's property or equipment for less than adequate consideration in money or cash equivalent; and
<input type="checkbox"/> 17. Does not engage in any other transaction that results in a substantial diversion of the dispensary's income or property.
<input type="checkbox"/> B. If the dispensary cultivates marijuana, the dispensary cultivates the marijuana in an enclosed, locked facility.
Medical Director (R9-17-313)
<input type="checkbox"/> A. The dispensary has appointed an individual who is a physician to function as a medical director.
<input type="checkbox"/> B. During hours of operation, the medical director or an individual who is a physician and is designated by the medical director to serve as a medical director in the medical director's absence is:
<input type="checkbox"/> 1. On-site, or
<input type="checkbox"/> 2. Able to be contacted by any means possible, such as by telephone or pager.
<input type="checkbox"/> C. The medical director:
<input type="checkbox"/> 1. Develops and provides training to the dispensary's dispensary agents at least once every 12 months from the initial date of the dispensary's registration certificate on the following subjects:
<input type="checkbox"/> a. Guidelines for providing information to qualifying patients related to risks, benefits, and side effects



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

associated with medical marijuana;
<input type="checkbox"/> b. Guidelines for providing support to qualifying patients related to the qualifying patient's self-assessment of the qualifying patient's symptoms, including a rating scale of pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, and agitation;
<input type="checkbox"/> c. Recognizing signs and symptoms for substance abuse; and
<input type="checkbox"/> d. Guidelines for refusing to provide medical marijuana to an individual who appears to be impaired or abusing medical marijuana; and
<input type="checkbox"/> 2. Assists in the development and implementation of review and improvement processes for patient education and support provided by the dispensary.
<input type="checkbox"/> D. The medical director provides oversight for the development and dissemination of:
<input type="checkbox"/> 1. Educational materials for qualifying patients and designated caregivers that include:
<input type="checkbox"/> a. Alternative medical options for the qualifying patient's debilitating medical condition;
<input type="checkbox"/> b. Information about possible side effects of and contraindications for medical marijuana including possible impairment with use and operation of a motor vehicle or heavy machinery, when caring for children, or of job performance;
<input type="checkbox"/> c. Guidelines for notifying the physician who provided the written certification for medical marijuana if side effects or contraindications occur;
<input type="checkbox"/> d. A description of the potential for differing strengths of medical marijuana strains and products;
<input type="checkbox"/> e. Information about potential drug-drug interactions, including interactions with alcohol, prescription drugs, non-prescription drugs, and supplements;
<input type="checkbox"/> f. Techniques for the use of medical marijuana and marijuana paraphernalia;
<input type="checkbox"/> g. Information about different methods, forms, and routes of medical marijuana administration;
<input type="checkbox"/> h. Signs and symptoms of substance abuse, including tolerance, dependency, and withdrawal; and
<input type="checkbox"/> i. A listing of substance abuse programs and referral information;
<input type="checkbox"/> 2. A system for a qualifying patient or the qualifying patient's designated caregiver to document the qualifying patient's pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, or agitation that includes:
<input type="checkbox"/> a. A log book, maintained by the qualifying patient and or the qualifying patient's designated caregiver, in which the qualifying patient or the qualifying patient's designated caregiver may track the use and effects of specific medical marijuana strains and products;
<input type="checkbox"/> b. A rating scale for pain, cachexia or wasting syndrome, nausea, seizures, muscle spasms, or agitation;
<input type="checkbox"/> c. Guidelines for the qualifying patient's self-assessment or, if applicable, assessment of the qualifying patient by the qualifying patient's designated caregiver; and
<input type="checkbox"/> d. Guidelines for reporting usage and symptoms to the physician providing the written certification for medical marijuana and any other treating physicians; and
<input type="checkbox"/> 3. Policies and procedures for refusing to provide medical marijuana to an individual who appears to be impaired or abusing medical marijuana.
<input type="checkbox"/> E. The medical director for a dispensary does not provide written certifications for medical marijuana for <u>any</u> qualifying patient.
Dispensing Medical Marijuana (R9-17-314)
<input type="checkbox"/> A. Before dispensing medical marijuana to a qualifying patient or designated caregiver, the dispensary agent:
<input type="checkbox"/> 1. Verifies the qualifying patient's or the designated caregiver's identity;
<input type="checkbox"/> 2. Offers any appropriate patient education or support materials;
<input type="checkbox"/> 3. Enters the qualifying patient's or designated caregiver's registry identification number on the qualifying patient's or designated caregiver's registry identification card into the medical marijuana electronic verification system;
<input type="checkbox"/> 4. Verifies the validity of the qualifying patient's or designated caregiver's registry identification card;
<input type="checkbox"/> 5. Verifies that the amount of medical marijuana the qualifying patient or designated caregiver is requesting would not cause the qualifying patient to exceed the limit on obtaining no more than 2.5 ounces of medical marijuana during any 14-calendar-day period; and
<input type="checkbox"/> 6. Enters the following information into the medical marijuana electronic verification system for the qualifying patient or designated caregiver:



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

<input type="checkbox"/> a. The amount of medical marijuana dispensed,
<input type="checkbox"/> b. Whether the medical marijuana was dispensed to the qualifying patient or to the qualifying patient's designated caregiver,
<input type="checkbox"/> c. The date and time the medical marijuana was dispensed,
<input type="checkbox"/> d. The dispensary agent's registry identification number, and
<input type="checkbox"/> e. The dispensary's registry identification number.
Qualifying Patient Records (R9-17-315)
<input type="checkbox"/> A. The dispensary ensures that:
<input type="checkbox"/> 1. A qualifying patient record is established and maintained for each qualifying patient who obtains medical marijuana from the dispensary;
<input type="checkbox"/> 2. An entry in a qualifying patient record:
<input type="checkbox"/> a. Is recorded only by a dispensary agent authorized by dispensary policies and procedures to make an entry,
<input type="checkbox"/> b. Is dated and signed by the dispensary agent,
<input type="checkbox"/> c. Includes the dispensary agent's registry identification number, and
<input type="checkbox"/> d. Is not changed to make the initial entry illegible;
<input type="checkbox"/> 3. If an electronic signature is used to sign an entry, the dispensary agent whose signature the electronic code represents is accountable for the use of the electronic signature;
<input type="checkbox"/> 4. A qualifying patient record is only accessed by a dispensary agent authorized by dispensary policies and procedures to access the qualifying patient record;
<input type="checkbox"/> 5. A qualifying patient record is provided to the Department for review upon request;
<input type="checkbox"/> 6. A qualifying patient record is protected from loss, damage, or unauthorized use; and
<input type="checkbox"/> 7. A qualifying patient record is maintained for five years from the date of the qualifying patient's or, if applicable, the qualifying patient's designated caregiver's last request for medical marijuana from the dispensary.
<input type="checkbox"/> B. If the dispensary maintains qualifying patient records electronically, the dispensary ensures that:
<input type="checkbox"/> 1. There are safeguards to prevent unauthorized access, and
<input type="checkbox"/> 2. The date and time of an entry in a qualifying patient record is recorded electronically by an internal clock.
<input type="checkbox"/> C. The dispensary ensures that a qualifying patient's record for the qualifying patient who requests or whose designated caregiver on behalf of the qualifying patient requests medical marijuana from the dispensary contains:
<input type="checkbox"/> 1. Qualifying patient information that includes:
<input type="checkbox"/> a. The qualifying patient's name;
<input type="checkbox"/> b. The qualifying patient's date of birth; and
<input type="checkbox"/> c. The name of the qualifying patient's designated caregiver, if applicable;
<input type="checkbox"/> 2. Documentation of any patient education and support materials provided to the qualifying patient or the qualifying patient's designated caregiver, including a description of the materials and the date the materials were provided;
<input type="checkbox"/> 3. For each time the qualifying patient requests and does not obtain medical marijuana or, if applicable, the designated caregiver requests and does not obtain medical marijuana on behalf of the qualifying patient from the dispensary, the following:
<input type="checkbox"/> a. The date,
<input type="checkbox"/> b. The name and registry identification number of the individual who requested the medical marijuana, and
<input type="checkbox"/> c. The dispensary's reason for refusing to provide the medical marijuana.
Inventory Control System (R9-17-316)
<input type="checkbox"/> A. The dispensary has designated in writing a dispensary agent who has oversight of the dispensary's medical marijuana inventory control system.
<input type="checkbox"/> B. The dispensary only acquires marijuana from:
<input type="checkbox"/> 1. The dispensary's cultivation site,
<input type="checkbox"/> 2. Another dispensary or another dispensary's cultivation site,
<input type="checkbox"/> 3. A qualifying patient authorized by the Department to cultivate marijuana, or
<input type="checkbox"/> 4. A designated caregiver authorized by the Department to cultivate marijuana.
<input type="checkbox"/> C. The dispensary has established and implemented an inventory control system for the dispensary's medical marijuana



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

that documents:	
<input type="checkbox"/> 1. Each day's beginning inventory, acquisitions, harvests, sales, disbursements, disposal of unusable marijuana, and ending inventory;	
<input type="checkbox"/> 2. For acquiring medical marijuana from a qualifying patient or designated caregiver:	
<input type="checkbox"/> a. A description of the medical marijuana acquired including the amount and strain,	
<input type="checkbox"/> b. The name and registry identification number of the qualifying patient or designated caregiver who provided the medical marijuana,	
<input type="checkbox"/> c. The name and registry identification number of the dispensary agent receiving the medical marijuana on behalf of the dispensary, and	
<input type="checkbox"/> d. The date of acquisition;	
<input type="checkbox"/> 3. For acquiring medical marijuana from another dispensary:	
<input type="checkbox"/> a. A description of the medical marijuana acquired including the amount, strain, and batch number;	
<input type="checkbox"/> b. The name and registry identification number of the dispensary and the dispensary agent who provided the medical marijuana;	
<input type="checkbox"/> c. The name and registry identification number of the dispensary agent receiving the medical marijuana on behalf of the dispensary; and	
<input type="checkbox"/> d. The date of acquisition;	
<input type="checkbox"/> 4. For each batch of marijuana cultivated:	
<input type="checkbox"/> a. The batch number;	
<input type="checkbox"/> b. Whether the batch originated from marijuana seeds or marijuana cuttings;	
<input type="checkbox"/> c. The origin and strain of marijuana seed or marijuana cutting planted;	
<input type="checkbox"/> d. The number of marijuana seeds or marijuana cuttings planted;	
<input type="checkbox"/> e. The date the marijuana seeds or cuttings were planted;	
<input type="checkbox"/> f. A list of all chemical additives, including nonorganic pesticides, herbicides, and fertilizers used in the cultivation;	
<input type="checkbox"/> g. The number of female plants grown to maturity;	
<input type="checkbox"/> h. Harvest information including:	<input type="checkbox"/> i. Date of harvest;
	<input type="checkbox"/> ii. Final processed usable marijuana yield weight;
	<input type="checkbox"/> iii. Name and registry identification number of the dispensary agent responsible for the harvest; and
<input type="checkbox"/> i. The disposal of medical marijuana that is not usable marijuana including the:	<input type="checkbox"/> i. Description of and reason for the marijuana being disposed of including, if applicable, the number of any failed or other unusable plants;
	<input type="checkbox"/> ii. Date of disposal;
	<input type="checkbox"/> iii. Method of disposal; and
	<input type="checkbox"/> iv. Name and registry identification number of the dispensary agent responsible for the disposal;
<input type="checkbox"/> 5. For providing medical marijuana to another dispensary:	
<input type="checkbox"/> a. The amount, strain, and batch number of medical marijuana provided,	
<input type="checkbox"/> b. The name and registry identification number of the other dispensary,	
<input type="checkbox"/> c. The name and registry identification number of the dispensary agent who received the medical marijuana on behalf of the other dispensary, and	
<input type="checkbox"/> d. The date the medical marijuana was provided;	
<input type="checkbox"/> 6. For receiving edible food products infused with medical marijuana from another dispensary:	
<input type="checkbox"/> a. A description of the edible food products received from the dispensary including total weight of each edible food product and estimated amount and batch number of the medical marijuana infused in each edible product;	
<input type="checkbox"/> b. Total estimated amount and batch number of medical marijuana infused in the edible food products;	
<input type="checkbox"/> c. The name and registry identification number of the:	<input type="checkbox"/> i. Dispensary and the dispensary agent providing the edible food products to the receiving dispensary, and
	<input type="checkbox"/> ii. Dispensary agent receiving the edible food products on



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

	behalf of the receiving dispensary; and
<input type="checkbox"/> d. The date the edible food products were provided to the dispensary.	
<input type="checkbox"/> D. The individual designated in subsection (A) conducts and documents an audit of the dispensary's inventory that is accounted for according to generally accepted accounting principles at least once every 30 calendar days.	
<input type="checkbox"/> 1. If the audit identifies a reduction in the amount of medical marijuana in the dispensary's inventory not due to documented causes, the dispensary has determined where the loss occurred and taken and documented corrective action.	
<input type="checkbox"/> 2. If the reduction in the amount of medical marijuana in the dispensary's inventory is due to suspected criminal activity by a dispensary agent, the dispensary has reported the dispensary agent to the Department and to local law enforcement authorities.	
<input type="checkbox"/> E. The dispensary:	
<input type="checkbox"/> 1. Maintains the documentation required in subsections (C) and (D) at the dispensary for five years from the date on the document, and	
<input type="checkbox"/> 2. Provides the documentation required in subsections (C) and (D) to the Department for review upon request.	
Product Labeling and Analysis (R9-17-317)	
<input type="checkbox"/> A. The dispensary ensures that medical marijuana provided by the dispensary to a qualifying patient or a designated caregiver is labeled with:	
<input type="checkbox"/> 1. The dispensary's registry identification number;	
<input type="checkbox"/> 2. The amount, strain, and batch number of medical marijuana;	
<input type="checkbox"/> 3. The following statement "ARIZONA DEPARTMENT OF HEALTH SERVICES' WARNING: Marijuana use can be addictive and can impair an individual's ability to drive a motor vehicle or operate heavy machinery. Marijuana smoke contains carcinogens and can lead to an increased risk for cancer, tachycardia, hypertension, heart attack, and lung infection. KEEP MARIJUANA OUT OF REACH OF CHILDREN AND ANY UNAUTHORIZED INDIVIDUAL";	
<input type="checkbox"/> 4. If not cultivated by the dispensary, whether the medical marijuana was obtained from a qualifying patient, a designated caregiver, or another dispensary;	
<input type="checkbox"/> 5. The date of manufacture, harvest, or sale;	
<input type="checkbox"/> 6. A list of all chemical additives, including nonorganic pesticides, herbicides, and fertilizers, used in the cultivation and production of the medical marijuana; and	
<input type="checkbox"/> 7. The registry identification number of the qualifying patient.	
<input type="checkbox"/> B. If the dispensary provides medical marijuana cultivated by the dispensary to another dispensary, the dispensary ensures that the medical marijuana is labeled with:	
<input type="checkbox"/> 1. The dispensary's registry identification number;	
<input type="checkbox"/> 2. The amount, strain, and batch number of the medical marijuana;	
<input type="checkbox"/> 3. The date of harvest or sale; and	
<input type="checkbox"/> 4. A list of all chemical additives, including nonorganic pesticides, herbicides, and fertilizers, used in the cultivation of the medical marijuana.	
<input type="checkbox"/> C. If medical marijuana is provided as part of an edible food product, the dispensary, in addition to the information in subsection (A), includes on the label the total weight of the edible food product.	
<input type="checkbox"/> D. The dispensary provides to the Department upon request a sample of the dispensary's medical marijuana inventory of sufficient quantity to enable the Department to conduct an analysis of the medical marijuana.	
Security (R9-17-318)	
<input type="checkbox"/> A. Except as provided in R9-17-310(A)(7), the dispensary ensures that access to the enclosed, locked facility where marijuana is cultivated is limited to the dispensary's principal officers, board members, and authorized dispensary agents.	
<input type="checkbox"/> B. The dispensary's dispensary agents transport marijuana, marijuana plants, and marijuana paraphernalia between the dispensary and:	
<input type="checkbox"/> 1. The dispensary's cultivation site,	
<input type="checkbox"/> 2. A qualifying patient, and	
<input type="checkbox"/> 3. Another dispensary	
<input type="checkbox"/> C. If the dispensary transports marijuana, marijuana plants, and marijuana paraphernalia as shown above, before transportation, the dispensary agent:	
<input type="checkbox"/> 1. Completes a trip plan that includes:	



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

<input type="checkbox"/> a. The name of the dispensary agent in charge of transporting the marijuana;	
<input type="checkbox"/> b. The date and start time of the trip;	
<input type="checkbox"/> c. A description of the marijuana, marijuana plants, or marijuana paraphernalia being transported;	
<input type="checkbox"/> d. Anticipated route of transportation; and	
<input type="checkbox"/> 2. Provides a copy of the trip plan in subsection (C)(1) to the dispensary.	
<input type="checkbox"/> D. If the dispensary transports marijuana, marijuana plants, and marijuana paraphernalia as shown above, during transportation, the dispensary agent:	
<input type="checkbox"/> 1. Carries a copy of the trip plan in subsection (C)(1) with the dispensary agent for the duration of the trip;	
<input type="checkbox"/> 2. Uses a vehicle without any medical marijuana identification;	
<input type="checkbox"/> 3. Has a means of communication with the dispensary; and	
<input type="checkbox"/> 4. Ensures that the marijuana, marijuana plants, or marijuana paraphernalia are not visible;	
<input type="checkbox"/> E. If the dispensary transports marijuana, marijuana plants, and marijuana paraphernalia as shown above, after transportation, the dispensary agent enters the end time of the trip and any changes to the trip plan on the trip plan required in subsection (C)(1).	
<input type="checkbox"/> F. The dispensary:	
<input type="checkbox"/> 1. Maintains the documents required in subsection (C)(2) and (E), and	
<input type="checkbox"/> 2. Provides a copy of the documents required in subsection (C)(2) and (E) to the Department for review upon request.	
<input type="checkbox"/> G. To prevent unauthorized access to medical marijuana at the dispensary and, if applicable, the dispensary's cultivation site, the dispensary has the following:	
<input type="checkbox"/> 1. Security equipment to deter and prevent unauthorized entrance into limited access areas that include:	
<input type="checkbox"/> a. Devices or a series of devices to detect unauthorized intrusion, which may include a signal system interconnected with a radio frequency method, such as cellular, private radio signals, or other mechanical or electronic device;	
<input type="checkbox"/> b. Exterior lighting to facilitate surveillance;	
<input type="checkbox"/> c. Electronic monitoring including:	<input type="checkbox"/> i. At least one 19 inch or greater call-up monitor;
	<input type="checkbox"/> ii. A video printer capable of immediately producing a clear still photo from any video camera image;
	<input type="checkbox"/> iii. Video cameras:
	<input type="checkbox"/> (1) Providing coverage of all entrances to and exits from limited access areas and all entrances to and exits from the building, capable of identifying any activity occurring in or adjacent to the building; and
	<input type="checkbox"/> (2) Have a recording resolution of least at 704 x 480 or the equivalent;
	<input type="checkbox"/> iv. A video camera at each point of sale location allowing for the identification of any qualifying patient or designated caregiver purchasing medical marijuana;
	<input type="checkbox"/> v. A video camera in each grow room capable of identifying any activity occurring within the grow room in low light conditions;
	<input type="checkbox"/> vi. Storage of video recordings from the video cameras for at least 30 calendar days;
	<input type="checkbox"/> vii. A failure notification system that provides an audible and visual notification of any failure in the electronic monitoring system; and
	<input type="checkbox"/> viii. Sufficient battery backup for video cameras and recording equipment to support at least five minutes of recording in the event of a power outage; and
<input type="checkbox"/> d. Panic buttons in the interior of each building;	
<input type="checkbox"/> 2. Policies and procedures:	



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

<input type="checkbox"/> a. That restrict access to the areas of the dispensary that contain marijuana and if applicable, the dispensary's cultivation site, to authorized individuals only;
<input type="checkbox"/> b. That provide for the identification of authorized individuals;
<input type="checkbox"/> c. That prevent loitering;
<input type="checkbox"/> d. For conducting electronic monitoring; and
<input type="checkbox"/> e. For the use of a panic button.
Edible Food Products (R9-17-319)
<input type="checkbox"/> A. If the dispensary prepares, sells, or dispenses marijuana-infused edible food products, the dispensary:
<input type="checkbox"/> 1. Obtained written authorization from the Department to prepare, sell or dispense marijuana-infused edible food products before preparing, selling, or dispensing marijuana-infused edible food products;
<input type="checkbox"/> 2. Ensures that the marijuana-infused edible food products are prepared according to the applicable requirements in 9 A.A.C. 8, Article 1;
<input type="checkbox"/> 3. If the marijuana-infused edible food products are not prepared at the dispensary, the dispensary obtained and maintains at the dispensary a copy of the current written authorization to prepare marijuana-infused edible food products from the dispensary that prepares the marijuana-infused edible products; and
<input type="checkbox"/> 4. If the dispensary sells or dispenses marijuana-infused edible food products, ensures that the marijuana-infused edible food products are sold or dispensed according to applicable requirements in 9 A.A.C. 8, Article 1.
<input type="checkbox"/> B. The dispensary is responsible for the content and quality of any edible food product sold or dispensed by the dispensary.
Cleaning and Sanitation (R9-17-320)
<input type="checkbox"/> A. The dispensary ensures that any building or equipment used by a dispensary for the cultivation, harvest, preparation, packaging, storage, infusion, or sale of medical marijuana is maintained in a clean and sanitary condition.
<input type="checkbox"/> 1. Medical marijuana in the process of production, preparation, manufacture, packing, storage, sale, distribution, or transportation is protected from flies, dust, dirt, and all other contamination.
<input type="checkbox"/> 2. Refuse or waste products incident to the manufacture, preparation, packing, selling, distributing, or transportation of medical marijuana are removed from the buildings used as a dispensary and, if applicable, a building at the dispensary's cultivation site at least once every 24 hours or more often as necessary to maintain a clean condition.
<input type="checkbox"/> 3. All trucks, trays, buckets, other receptacles, platforms, racks, tables, shelves, knives, saws, cleavers, other utensils, or the machinery used in moving, handling, cutting, chopping, mixing, canning, packaging, or other processes are cleaned daily.
<input type="checkbox"/> 4. All edible food products are securely covered.
<input type="checkbox"/> B. The dispensary ensures that a dispensary agent in the dispensary or the dispensary's cultivation site:
<input type="checkbox"/> 1. Cleans the dispensary agent's hands and exposed portions of the dispensary agent's arms in a hand washing sink:
<input type="checkbox"/> a. Before preparing medical marijuana including working with food, equipment, and utensils;
<input type="checkbox"/> b. During preparation, as often as necessary to remove soil and contamination and to prevent cross-contamination when changing tasks;
<input type="checkbox"/> c. After handling soiled equipment or utensils;
<input type="checkbox"/> d. After touching bare human body parts other than the dispensary agent's clean hands and exposed portions of arms; and
<input type="checkbox"/> e. After using the toilet room;
<input type="checkbox"/> 2. If working directly with the preparation of medical marijuana or the infusion of marijuana into non-edible products:
<input type="checkbox"/> a. Keeps the dispensary agent's fingernails trimmed, filed, and maintained so that the edges and surfaces are cleanable;
<input type="checkbox"/> b. Unless wearing intact gloves in good repair, does not have fingernail polish or artificial fingernails on the dispensary agent's fingernails; and
<input type="checkbox"/> c. Wears protective apparel such as coats, aprons, gowns, or gloves to prevent contamination;
<input type="checkbox"/> 3. Wears clean clothing appropriate to assigned tasks;
<input type="checkbox"/> 4. Reports to the medical director any health condition experienced by the dispensary agent that may adversely affect the safety or quality of any medical marijuana with which the dispensary agent may come into contact; and
<input type="checkbox"/> 5. If the medical director determines that a dispensary agent has a health condition that may adversely affect the safety



Medical Marijuana Program Dispensary and Cultivation Site Inspection Checklist

<p>or quality of the medical marijuana, is prohibited from direct contact with any medical marijuana or equipment or materials for processing medical marijuana until the medical director determines that the dispensary agent's health condition will not adversely affect the medical marijuana.</p>
Physical Plant (R9-17-321)
<input type="checkbox"/> A. The dispensary is located at least 500 feet from a private school or a public school.
<input type="checkbox"/> B. The dispensary provides on-site parking or parking adjacent to the building used as the dispensary.
<input type="checkbox"/> C. The building used as or the location used as a dispensary's cultivation site has:
<input type="checkbox"/> 1. At least one toilet room;
<input type="checkbox"/> 2. Each toilet room contains:
<input type="checkbox"/> a. A flushable toilet;
<input type="checkbox"/> b. Mounted toilet tissue;
<input type="checkbox"/> c. A sink with running water;
<input type="checkbox"/> d. Soap contained in a dispenser; and
<input type="checkbox"/> e. Disposable, single-use paper towels in a mounted dispenser or a mechanical air hand dryer;
<input type="checkbox"/> 3. At least one hand washing sink not located in a toilet room;
<input type="checkbox"/> 4. Designated storage areas for medical marijuana or materials used in direct contact with medical marijuana separate from storage areas for toxic or flammable materials; and
<input type="checkbox"/> 5. If preparation or packaging of medical marijuana is done in the building, a designated area for the preparation or packaging that:
<input type="checkbox"/> a. Includes work space that can be sanitized; and
<input type="checkbox"/> b. Is only used for the preparation or packaging of medical marijuana.
<input type="checkbox"/> D. For each commercial device used at the dispensary or the dispensary's cultivation site, the dispensary:
<input type="checkbox"/> 1. Ensures that the commercial device is licensed or certified pursuant to A.R.S. § 41-2091,
<input type="checkbox"/> 2. Maintains documentation of the commercial device's license or certification, and
<input type="checkbox"/> 3. Provides a copy of the commercial device's license or certification to the Department for review upon request.
Other (A.R.S. § 36-2806)
<input type="checkbox"/> A. The dispensary is operated on a not-for-profit basis.
<input type="checkbox"/> B. The dispensary, and if applicable, the dispensary's cultivation site, has a single secure entrance.
<input type="checkbox"/> C. The dispensary provides no compensation for medical marijuana acquired from qualifying patients and designated caregivers.
<input type="checkbox"/> D. The dispensary does not permit any person to consume marijuana on the property of the dispensary, or if applicable, the dispensary's cultivation site.